

# **COMMUNE DE WUM : OPEN NATIONAL INVITATION TO TENDER 006/ONIT/MINDDEVEL/NWR/ MCH /WC/WCTB/2021 OF 21 JAN 2021 FOR THE PURCHASE OF MEDICAL EQUIPMENT TO WUM URBAN INTEGRATED HEALTH CENTER OF THE WUM MUNICIPALITY MENCHUM DIVISION NORTH WEST REGION.**

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## **1. Objet**

Within the frame-work of the 2021 Public Investment Budget, the Contracting Authority (the Lord Mayor Wum Council), hereby representing the State of Cameroon, launches an Open National Invitation to tender for the Purchase of Medical Equipment to the Wum Urban Integrated Centre of the Wum Municipality Menchum Division North West Region.

## **2. Consistance des prestations**

The works subject of this Invitation to Tender shall require the Purchase of Medical Equipment to the Wum Urban Integrated Centre of the Wum Municipality Menchum Division North West Region. The works and service required are found in the detail description mentioned in the respective bills of quantities and cost estimates.

## **3. Coût prévisionnel**

The estimated cost of the operations (tasks) following

feasibility studies stands for ten million (10 000 000) CFA Francs.

#### **4. Délai de livraison**

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be thirty days (one month) with effect from date of notification of the Service Order to start execution.

#### **5. Allotissement**

The works subject of this invitation to tender shall be in one lot defined with specifications as in the table below: Purchase of Medical Equipment to the Wum Urban Integrated Centre of the Wum Municipality Menchum Division North West Region.

#### **6. Participation et origine**

Participation in this invitation to Tender is open to all registered and qualified companies or groups of companies based in the Republic of Cameroon with the required technical and professional expertise in the domain of Purchasing accompanied by the necessary financial capability.

#### **7. Financement**

Works, which form the subject of this Invitation to Tender, shall be financed as per the programmed budget head of the 2021 Public Investment Budget (PIB 2021- MINSANTE) of the Republic of Cameroon.

#### **8. Consultation du dossier**

The Tender documents may be consulted immediately after publication of this Invitation to tender from the Services of the Contracting Authority (Service in charge of the contracts award) during working hours at the Wum Council Premises.

#### **9. Acquisition du dossier**

The Tender documents shall be obtained immediately after publication of this invitation to tender from the Services of the Contracting Authority during working hours at the Wum

Council Premises. The document shall be obtained upon presentation of a Treasury receipt showing the payment of a non-Refundable sum of twenty thousand (20 000) francs CFA from Wum Council Treasury

#### **10. Remise des offres**

Each bid written in English or French shall be signed by the bidder or by a duly authorized Representative and presented in seven (7) copies that is one (01) original and six (06) copies labelled as such. These shall be submitted in one sealed external envelope containing three (3) envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical documents and Envelope C: Financial documents. It shall reach the Wum council in the service in charge of contract award not later than 19 February 2021 at 10 am local time. The sealed external envelope shall be free of all identification marks, failing which it shall be rejected.

The sealed external envelope addressed to the Contracting Authority shall bear the following inscriptions:

#### **OPEN NATIONAL INVITATION TO TENDER**

**006/ONIT/MINDDEVEL/NWR/ MCH /WC/WCTB/2021 OF 21 JAN 2021 FOR  
THE PURCHASE OF MEDICAL EQUIPMENT TO WUM URBAN INTEGRATED  
HEALTH CENTER OF THE WUM MUNICIPALITY MENCHUM DIVISION NORTH  
WEST REGION**

**(To be opened only during the bids opening session of the  
Tenders Board)**

#### **11. Cautionnement provisoire**

Each bidder shall enclose in his administrative documents a bid bond issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance and that shall respect the model in this tender file featuring on the list in document 12 of the tender file and valid for sixty (60) days beyond the original date of the validity of the offers for amount of two hundred thousand (200 000) CFA Francs

## **12. Recevabilité des offres**

Each bid written in English or French shall be signed by the bidder or by a duly authorized Representative and presented in seven (7) copies that is one (01) original and six (06) copies labelled as such. These shall be submitted in one sealed external envelope containing three (3) envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical documents and Envelope C: Financial documents. It shall reach the Wum council in the service in charge of contract award not later than 19 February 2021 at 10 am local time. The sealed external envelope shall be free of all identification marks, failing which it shall be rejected.

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WEST REGION*

*(To be opened only during the bids opening session of the  
Tenders Board)*

## **13. Ouverture des plis**

Bids shall be opened by the Tenders Board in a single phase on the 19 February 2021 at 11 am local time in the conference hall of the Wum council premises. Only bidders or their authorized representatives having a perfect knowledge of the file may attend the bid opening session. Note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic, that is, any bid which shall not comply with the requirements of the tender file shall be rejected.

## **14. Critères d'évaluation**

Tender conformity shall be evaluated as per the following:

## **A) Eliminary Criteria**

- Offers (bids) submitted after the deadline or time limit;
- Bids submitted in unsealed external envelopes;
- External envelopes with identification marks or inscriptions;
- Administrative Documents more than 3months old;
- Absence of original or properly certified Administrative Document or documents certified more than one time;
- False declaration or forged documents;
- Absence of bid bond or bid bond not issued directly in bidder's name by a first rate bank approved by the Ministry in charge of Finance;

NB: Bid bond for a group of enterprises must bear the name of mandated enterprise with the names of the other enterprises mentioned as well;

- Execution period longer than prescribed in the Tender file  
Technical evaluation mark less than 75% (non-respect of 75% of the essential criteria);
- Absence of quantified unit price (omission of a unit price in the financial bid).

## **B) Essential Criteria**

They are primordial or key modalities in the judgment of the technical and financial capacity of candidates to execute the tasks forming the subject of the invitation to tender. They were determined in relation to the nature and content of the tasks to be executed. Hence in the evaluation of:

- (i) Technical documents, it shall be the binary method (YES or NO) based on the following distribution of points:

<b>CRITERA</b>	<b>POINTS</b>
GENERAL PRESENTATION OF THE BIDS	6
EXPERIENCE OF THE COMPANY	9
QUALITY OF PERSONNEL AND MANAGEMENT OF THE COMPANY	9
TECHNICAL EQUIPMENT	5
METHODOLOGY FOR THE EXECUTION OF WORKS	11
<b>TOTAL</b>	<b>40</b>

NB: -Any Bid that shall not obtain 75% evaluation in the technical documents shall simply be rejected.

-Details of these main qualification criteria are specified in the evaluation grid found in the Special Tender Regulations (RPAQ).

(ii) Financial Offer, it shall consist of going through the bill of quantities in reference to the unit price schedule and the sub detail of unit prices.

### **15. Attribution**

The contract shall be awarded to the lowest bidder who must have fulfilled the administrative, technical and financial requirements.

### **16. Durée de validité des offres**

Bidders shall remain committed to their offers for thirty (30) days from the deadline set for the submission of tenders (offers).

### **17. Renseignements complémentaires**

Additional information may be obtained during working hours from the Service for the Contracts Award at Wum council.

NB: The Contracting Authority may at any time, amend this invitation to tender. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids. The Contracting Authority may at any time, amend

this invitation to tender. He shall publish the amendments and communicate same to companies that bought the tenders file. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids

WUM le 21 Janvier 2021

Le MAYOR

DINGHAMBONG MVO Anthony

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