

COMMUNE DE WUM : OPEN NATIONAL INVITATION TO TENDER UNDER EMERGENCY PROCEDURE 004/ONIT/MINDDEVEL/NWR/ MCH /WC/WCTB/2021 OF 21 JAN 2021 FOR THE CONSTRUCTION OF A BOX CULVERT 7M IN WAINDO VILLAGE WUM SUBDIVISION? MENCHUM DIVISION NORTH WEST REGION.

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1. Objet

Within the frame-work of the 2021 Public Investment Budget, the Contracting Authority (the Lord Mayor Wum Council), hereby representing the State of Cameroon, launches an Open National Invitation to tender for the Construction of a Box Culvert 7m in Waindo Village Wum Sub Division, Menchum Division North West Region.

2. Consistance des prestations

The works subject of this Invitation to Tender shall require for the Construction of a Box Culvert 7m in Waindo Village Wum Sub Division, Menchum Division North West Region. The works and service required are found in the detail description mentioned in the respective bills of quantities and cost estimates.

3. Coût prévisionnel

The estimated cost of the operations (tasks) following

feasibility studies stands for ten million eighty hundred and fifty thousand (10 850 000) CFA Francs.

4. Délai de livraison

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be sixty (60) calendar days with effect from date of notification of the Service Order to start execution.

5. Allotissement

The works subject of this invitation to tender shall be in one lot defined with specifications as in the table below: Construction of a Box Culvert 7m in Waindo Village Wum Sub Division, Menchum Division North West Region.

6. Participation et origine

Participation in this invitation to Tender is open to all registered and qualified companies or groups of companies based in the Republic of Cameroon with the required technical and professional expertise in the domain of construction accompanied by the necessary financial capability.

7. Financement

Works, which form the subject of this Invitation to Tender, shall be financed as per the programmed budget head of the 2021 Public Investment Budget (PIB 2021- MINDDEVEL) of the Republic of Cameroon.

8. Consultation du dossier

Each bidder shall enclose in his administrative documents a bid bond issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance and that shall respect the model in this tender file featuring on the list in document 12 of the tender file and valid for sixty (60) days beyond the original date of the validity of the offers for amount of two hundred and seventeen thousand (217 000) CFA Francs

9. Acquisition du dossier

The Tender documents shall be obtained immediately after publication of this invitation to tender from the Services of the Contracting Authority during working hours at the Wum Council Premises. The document shall be obtained upon presentation of a Treasury receipt showing the payment of a non-Refundable sum of twenty one thousand seven hundred (21 700) francs CFA from Wum Council Treasury

10. Remise des offres

Each bid written in English or French shall be signed by the bidder or by a duly authorized Representative and presented in seven (7) copies that is one (01) original and six (06) copies labelled as such. These shall be submitted in one sealed external envelope containing three (3) envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical documents and Envelope C: Financial documents. It shall reach the Wum council in the service in charge of contract award not later than 18 February 2021 at 10 am local time. The sealed external envelope shall be free of all identification marks, failing which it shall be rejected.

The sealed external envelope addressed to the Contracting Authority shall bear the following inscriptions:

OPEN NATIONAL INVITATION TO TENDER

UNDER EMERGENCY PROCEDURE

**004/ONIT/MINDDEVEL/NWR/ MCH /WC/WCTB/2021 OF 21 JAN 2021 FOR
THE CONSTRUCTION OF A BOX CULVERT 7M IN WAINDO VILLAGE WUM
SUBDIVISION? MENCHUM DIVISION NORTH WEST REGION.**

**(To be opened only during the bids opening session of the
Tenders Board)**

11. Cautionnement provisoire

Each bidder shall enclose in his administrative documents a bid bond issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance and that

shall respect the model in this tender file featuring on the list in document 12 of the tender file and valid for sixty (60) days beyond the original date of the validity of the offers for amount of two hundred and seventeen thousand (217 000) CFA Francs

12. Recevabilité des offres

Under risk of being rejected, administrative documents must be produced in originals or true copies certified by the issuing services of the required administrative documents (Examples: Taxation Officials. "Bank Officials, etc.) or by Administrative Authorities as the case may be (Example: SD0. D0 etc...) and must imperatively be produced in accordance with the Special Tender Regulations. They must obligatorily not be older than three (03) months or must not be produced after the submission of the tender tile. Double certification shall not be accepted. Any bid that shall not be in conformity with the prescriptions of this police and tender file shall be declared null and void, especially bids containing a bid bond not issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance. The bid bond which shall only be released by the Contracting Authority shall be released for unsuccessful bidders not later than thirty (30) days after the period of bid validity. For the successful bidder to whom the contract will be awarded, the Bid Bond shall be returned to the contractor by the Contracting Authority once the final bond has been provided.

Bidders shall remain committed to their offers for a period of sixty (60)days from the last date for the submission, that is the tenders shall be valid for 60 (sixty) days with effect from their submission deadline

NB: The contractor shall, present the originals of the respective certified documents for strict verification of their authenticity during site installation.

13. Ouverture des plis

Bids shall be opened by the Tenders Board in a single phase on the 18 February 2021 at 11 am local time in the conference hall of the Wum council premises. Only bidders or their authorized representatives having a perfect knowledge of the file may attend the bid opening session. Note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic, that is, any bid which shall not comply with the requirements of the tender file shall be rejected.

14. Critères d'évaluation

Tender conformity shall be evaluated as per the following:

A) Eliminary Criteria

- Offers (bids) submitted after the deadline or time limit;
- Bids submitted in unsealed external envelopes;
- External envelopes with identification marks or inscriptions;
- Administrative Documents more than 3months old;
- Absence of original or properly certified Administrative Document or documents certified more than one time;
- False declaration or forged documents;
- Absence of bid bond or bid bond not issued directly in bidder's name by a first rate bank approved by the Ministry in charge of Finance;

NB: Bid bond for a group of enterprises must bear the name of mandated enterprise with the names of the other enterprises mentioned as well;

- Execution period longer than prescribed in the Tender file
- Technical evaluation mark less than 75% (non-respect of 75% of the essential criteria);
- Absence of quantified unit price (omission of a unit price

in the financial bid).

B) Essential Criteria

They are primordial or key modalities in the judgment of the technical and financial capacity of candidates to execute the tasks forming the subject of the invitation to tender. They were determined in relation to the nature and content of the tasks to be executed. Hence in the evaluation of:

– (i) Technical documents, it shall be the binary method (YES or NO) based on the following distribution of points:

CRITERA	POINTS
GENERAL PRESENTATION OF THE BIDS	6
EXPERIENCE OF THE COMPANY	9
QUALITY OF PERSONNEL AND MANAGEMENT OF THE COMPANY	9
TECHNICAL EQUIPMENT	5
METHODOLOGY FOR THE EXECUTION OF WORKS	11
TOTAL	40

NB:

-Any Bid that shall not obtain 75% evaluation in the technical documents shall simply be rejected.

-Details of these main qualification criteria are specified in the evaluation grid found in the Special Tender Regulations (RPAQ).

(ii) Financial Offer, it shall consist of going through the bill of quantities in reference to the unit price schedule and the sub detail of unit prices.

15. Attribution

The contract shall be awarded to the lowest bidder who must have fulfilled the administrative, technical and financial

requirements.

16. Durée de validité des offres

Bidders shall remain committed to their offers for ninety **(90) days** from the deadline set for the submission of tenders (offers).

17. Renseignements complémentaires

Additional information may be obtained during working hours from the Service for the Contracts Award at Wum council.

NB: The Contracting Authority may at any time, amend this invitation to tender. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids. The Contracting Authority may at any time, amend this invitation to tender. He shall publish the amendments and communicate same to companies that bought the tenders file. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids.

WUM le 21 Janvier 2021
Le MAYOR
DINGHAMBONG MVO Anthony

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